

MARINERS INN

Title: Substance Abuse Counselor	Effective Date: 05/20/00
Classification: Non-Exempt	Reviewed Date: 4/12/17, 12/13/17, 12/27/18, 10/07/19
Reports To: Clinical Director	Revised: 4/18, 9/26/18, 3/3/20, 5/1/21, 11/11/21
Status: Full-time	
Supervises: None	

The Residential Substance Abuse Counselor works full-time in a person-centered and team-oriented setting to maintain a diverse and robust Inpatient caseload; keep accurate and updated clinical documentation for all assigned clients; participate and lead case conferences as needed; and conduct weekly individual therapy sessions, group therapy sessions, and facilitating a didactic lecture on Addiction, Recovery, Co-Occurring Disorders, or another related topic--clinically and ethically sound supervision is provided.

RESPONSIBILITIES:

- Assist with the intake process and work with new clients to build motivation for change.
- Maintain a caseload as assigned and demonstrate a willingness to assist fellow counselors when the need arises or when requested by management.
- Maintain accurate, updated records and progress notes in client's electronic files.
- Maintain appropriate billing practices and ensure required documentation is submitted into the MHWIN system.
- Conduct individual sessions with clients on a weekly basis and document these sessions appropriately.
- Conduct structured group therapy sessions three times per week with caseload and didactic sessions based on a curriculum and assignment by Clinical Director.
- Document all individual and group sessions appropriately to ensure billing, audits, and CARF accreditation.
- Address client holistically including areas of physical and emotional health, sobriety, employment, citizenship and spiritual needs
- Participate in regular in-service and external training sessions to meet certification/licensing requirements and continued professional growth as required by management.
- Demonstrate professionalism and loyalty to the staff, clients, and community.
- Follow approved guidelines and procedures of the agency to ensure that client's recipient and confidentiality rights are not violated.
- Provide general supervision and training to assigned internship student(s).
- Other duties as assigned by the Clinical Director
- Assist with planning special events and field trips for clients.
- Ability to walk frequently to retrieve facsimiles, copies, and printed documents.
- Ability to sit for long periods of time while working & typing on a computer.

QUALIFICATIONS:

- Masters or Bachelor's Degree in Social Work, Addictions Studies or related field preferred.
- Appropriate licensure (LLPC, LPC, LLBSW, LBSW, LLMSW, LMSW, TLLP, LLP) to provide therapeutic services.
- Minimum of one year's sobriety (if recovering).
- Possess CAADC credentialing or ability to gain a MCBAP Development Plan within the first 30 days of employment.
- Valid 1st Aid/CPR certification
- Experience with both addiction treatment and mental health treatment.
- Familiarity with the Detroit Wayne Integrated Health Network (DWIHN) a plus.
- Ability to meet the physical, mental and visual standards of the job.

- Ability and willingness to work in a manner which will not needlessly endanger the safety of one's self, other persons and equipment.
- Ability to establish and maintain harmonious working relationships with fellow workers, clients and the general public.

COMPENSATION & BENEFITS:

- Medical, Dental and vision after 90 Day Introductory period
- Life/AD&D and LTD (Company paid benefits after 90 days)
- 401K Profit Sharing Plan
- Supplemental Insurance: AFLAC

ADDITIONAL ELIGIBILITY REQUIREMENTS

- Covid-19 vaccination per agency policy requirements
- Provide official education transcript

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

How to Apply

Please submit your resume with cover letter via email to humanresources@marinersinn.org no later than September 30, 2022. In the email subject, please enter Mariners Inn: Residential Substance Abuse Counselor position. No phone calls or faxes will be accepted.