

## MARINERS INN

<b>Title:</b>	Recovery Housing Therapist	<b>Effective Date:</b> 10/01/2016
<b>Classification:</b>	Non-Exempt	
<b>Reports To:</b>	Clinical Director & Director of Recovery Housing & Aftercare	<b>Reviewed Date:</b> 01/17, 09/18, 2/2019, 04/2019, 07/2020, 9/2021, 12/2021, 2/2022, 8/2022
<b>Status:</b>	Full-time	<b>Revised:</b> 9/26/2018, 07/10/2020, 9/2021, 2/2022, 8/2022
<b>Supervises:</b>	None	

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### SUMMARY/OBJECTIVE

The Recovery House provides residents with a living environment that is free from drugs and alcohol. As the Recovery House Therapist, you will facilitate one on one and group counseling sessions to help the client deal with the things in their life that caused them to become addicted. You will also help residents develop a plan for sobriety and monitor their progress. The therapist will also work closely with case management to facilitate job searches while they build residents' job and interviewing skills.

### RESPONSIBILITIES:

- Assist with the intake process and work with new clients to build motivation for change.
- Maintain a caseload as assigned and demonstrate a willingness to assist fellow counselors when the need arises or when requested by management.
- Maintain accurate, updated records and progress notes in client's electronic files.
- Maintain appropriate billing practices and ensure required documentation is submitted into the MHWIN system.
- Conduct individual sessions with clients on a basis determined by program requirements and clinical presentation.
- Conduct structured group therapy sessions as needed to ensure all clients receive group therapy services on a basis determined by program requirements and clinical presentation.
- Document all individual and group sessions appropriately to ensure billing, audits, and CARF accreditation.
- Submit weekly session logs to the Clinical Director and Billing Specialist.
- Address client holistically including areas of physical and emotional health, sobriety, employment, citizenship and spiritual needs
- Participate in bi-weekly Clinical Team Meetings, regular in-service and external training sessions to meet certification/licensing requirements and continued professional growth as required by management.
- Demonstrate professionalism and loyalty to the staff, clients, and community.
- Follow approved guidelines and procedures of the agency to ensure that client's recipient and confidentiality rights are not violated.
- Provide general supervision and training to assigned internship student(s).
- Assist with planning special events and field trips for clients.
- Other duties as assigned by the Clinical Director or Directory of Recovery Housing and Aftercare Services.
- Must be able to lift up to 20 pounds at times.
- Ability to stare at computer for up to 8 hours at a time.
- Attendance Required

## QUALIFICATIONS:

- Master's Degree in Social Work, Addictions Studies or related field preferred.
- Appropriate licensure (LLPC, LPC, LLMSW, LMSW, TLLP, LLP) to provide therapeutic services.
- Minimum of one year's sobriety (if recovering).
- Possess CAADC credentialing or ability to gain MCBAP Development Plan within the first 30 days of employment.
- Valid 1<sup>ST</sup> Aid/CPR Certification
- Ability to meet the MVR criteria for driver's
- Valid Driver's License and ability to obtain a driver's clearance from the Michigan Secretary of State on an annual basis.
- Experience with both addiction treatment and mental health treatment.
- Ability to meet the physical, mental and visual standards of the job.
- Ability and willingness to work in a manner which will not needlessly endanger the safety of one's self, other persons and equipment.
- Ability to establish and maintain harmonious working relationships with fellow workers, clients and the general public.

### Additional eligibility requirements

- Covid-19 vaccination per agency policy requirements
- Provide official education transcript

*Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.*

### How to Apply

Please submit your resume with cover letter via email to [humanresources@marinersinn.org](mailto:humanresources@marinersinn.org) no later than **February 28, 2023**. In the email subject, please enter Mariners Inn: Recovery House Therapist position. No phone calls or faxes will be accepted.